Position Description



Rowing Coach - Volunteer

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Loreto College is a Catholic secondary school for girls in the tradition of Mary Ward with a current enrolment of 950 students.

Loreto College Ballarat was the first of the Loreto Schools in Australia, established by Mother Gonzaga Barry in 1875. It is our vision, as a Loreto school, to offer a Catholic education which liberates, empowers and motivates students to use their individual gifts with confidence, creativity and generosity in loving and responsible service. The five pillars of a Loreto education are those of *Freedom, Justice, Sincerity, Verity and Felicity*. Loreto College has its foundation in the gospel of Jesus Christ and is proud to be part of and contribute to the larger Catholic community. Religious affiliation is not a condition of employment; however, applicants must be aware of and in sympathy with, the College's religious aims as a Catholic school.

Loreto College Ballarat is an organisation committed to Child Protection and to the implementation of Childsafe policies and practices.

Position Summary

The Rowing Coach – Volunteer is a voluntary seasonal position with the College, specifically to support the Rowing Program, which is an integral part of the College's overall sporting program. Loreto College has a young and vibrant rowing club involving over 80 students. The Rowing Coach - Volunteer is responsible to the Head of Rowing as well as the Deputy Principal.

The hours of duty for the volunteer position will vary from Term to Term based upon the Rowing Season. These hours will be negotiated with the Head of Rowing. As a guide, the position would involve approximately 10 hours per week.

In carrying out their duties, the Rowing Coach - Volunteer should at all times be consistent in supporting the College's vision and ethos by demonstrating a concern for the wellbeing and development of each student, and by ensuring the students exhibit a suitable standard of behaviour, effort and presentation. Loreto College is an organisation committed to Child Protection and to the implementation of Child Safe policies and procedures. All staff are required to ensure that they regularly familiarize themselves with all Child Protection Polices and Staff Code of Conduct.

Key Responsibilities

- Follow the coaching guidelines established by the Head of Rowing.
- Liaise with students and rowing coaches to formulate a goal and vision for the crew.
- At all times represent the College in a positive manner.
- When involved with any matter relating to the College and its Rowing program, behave in a manner that is
 consistent with the Catholic philosophy of the College.
- Advise the Head of Rowing of inability to take scheduled training sessions.
- Be available to meet with the Head of Rowing on a monthly basis to review progress of crews, personal development of coach and implementation of coaching program.
- Provide regular feedback with the aim of continuously improving the Rowing program.
- Where time permits, participate in training camps, regattas, coaching development sessions and Coaches meetings.
- Respect and follow the training regulations established by the Head of Rowing and Deputy Principal.
- Other duties as required by the Head of Rowing and/or the Deputy Principal.

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Shared Responsibilities

Mission and Ethos

- Have a commitment to, and a clear understanding of the ethos of a Catholic School and the Loreto charism of Mary Ward.
- Support the Catholic ethos by taking part in staff and student prayer, retreats, social justice activities and voluntary service.
- Role model Christian values in all dealings with students, staff and parents
- Maintain confidentiality at all times and demonstrate high professional standards within the College and community.
- Provide consistent public support both within and outside the College for school-wide policies, initiatives and strategic plans.
- Take reasonable care for their own health and safety and for the health and safety of others who may
 affected by their acts or omissions and cooperate with anything Loreto College does to comply with OHS
 requirements.

Child Safety

- Have a clear understanding of Ministerial Order 1359 on Child Safety as it relates to the College's Code of Conduct, policies, procedures and practice.
- Be familiar with and comply with the College's child-safe policy and code of conduct, and any other policies or procedures relating to child safety.
- Provide students with a child-safe environment.
- Uphold a zero-tolerance attitude towards child abuse.
- Ensure cultural safety for Aboriginal and Torres Strait Islander children and children from culturally and/or linguistically diverse backgrounds.
- Provide a safe and accessible environment for children with a disability.
- Implement strategies that promote a healthy and positive learning environment.

Key Selection Criteria

The criteria listed below will inform the selection process:

- Demonstrated understanding of, interest in and commitment to, the Catholic philosophy and ethos of the School and the Loreto Mission.
- Ability to maintain confidentiality to the highest level.
- Be a suitable person to engage in child-connected work.
- Experience/background in the sport of Rowing, with an interest in schoolgirls rowing environment.
- Excellent communication skills.
- Ability to collaborate and problem solve.
- First Aid Qualification (including Anaphylaxis and Asthma Management)
- Minimum NCAS Level 1 Learn to Row Coach (desirable or willingness to attain)
- The successful applicant must hold or be willing to acquire a Working with Children Check card and a National Police Record Check before employment.
- Marine boat license essential.