

POSITION DESCRIPTION

Instrumental Music Tutor



Loreto
COLLEGE BALLARAT | EST. 1875

Loreto College is a Catholic secondary school for girls in the tradition of Mary Ward with a current enrolment of 938 students.

Loreto College Ballarat was the first of the Loreto Schools in Australia, established by Mother Gonzaga Barry in 1875. It is our vision, as a Loreto school, to offer a Catholic education which liberates, empowers and motivates students to use their individual gifts with confidence, creativity and generosity in loving and responsible service. The five pillars of a Loreto education are those of Freedom, Justice, Sincerity, Verity and Felicity. Loreto College has its foundation in the gospel of Jesus Christ and is proud to be part of and contribute to the larger Catholic community. Religious affiliation is not a condition of employment; however, applicants must be aware of and in sympathy with, the College's religious aims as a Catholic school.

Loreto College Ballarat is an organisation committed to Child Protection and to the implementation of Childsafe policies and practices.

Position Summary

Music Teachers/Instructors at Loreto College are employed to inspire, motivate and educate students in the areas of Music and Speech and Drama.

Music Teachers/Instructors operate under the leadership of the Co-Curricular Leader: Music who is responsible to the Principal through the Deputy Principal. It is essential that Instructors always be consistent in supporting the College's vision and ethos by demonstrating a concern for the wellbeing and development of each student, and by ensuring the students exhibit a suitable standard of behaviour, effort and presentation.

The teaching time fraction for Instructors is dependent on the number of students enrolled on a particular instrument. Ensemble direction is an additional responsibility which is also dependent on student numbers.

Religious affiliation is not a condition of employment. Applicants must, however, be aware of and in sympathy with, the College's religious aims as a Catholic school.

All staff at Loreto College must ensure they are cognizant of Child Safety Policies and Procedures and the requirements of the Staff Code of Conduct.

Portfolio Responsibilities

- Plan, prepare and teach individual and/or group lessons within the College
- Organise materials to facilitate motivation, enjoyment and learning for each student
- Monitor the general progress, commitment, development, behaviour, enthusiasm and active involvement of all music/speech & drama students
- Utilise appropriate technology in the teaching and learning of music/speech & drama
- Create and communicate lesson schedules
- Maintain accurate records of student attendance, student performance and progress
- Participate in rehearsals, concerts and camps relevant to the area of instruction
- Foster a standard of excellence in music/speech & drama performance in examinations, recitals, concerts and other performance activities
- Bring new and creative initiatives and resources to the teaching of their instrument
- Effectively communicate with parents regarding the progress of students.

Experience and Qualifications

To thrive in this role, you must be an outstanding musician and a dedicated professional within your field. You must be able to work both collaboratively and independently, within the vibrant community of Loreto College, Ballarat.

The following qualifications and experience are sought:

- A relevant music and/or music education degree
- Demonstrated success in teaching and motivating beginners to advanced students
- Exceptional organisational and time management skills
- Strong communication skills; both written and verbal
- Displays a high level of self-awareness and the ability to maintain positive relationships
- Ability to work flexibly under minimal supervision
- Good IT skills
- A current National Criminal History Check and WWCC will be essential requirements
- VIT Registration is preferred, however not essential

Other information

- The position is located at 1600 Sturt Street, Ballarat 3350.
- Terms and conditions of service are set out in the Victorian Catholic Education Multi Enterprise Agreement (2018).
- The successful applicant must hold or be willing to acquire a Working with Children Check card OR VIT card and a National Police Record Check before employment.
- Loreto College Ballarat is an organisation committed to Child Protection and to the implementation of Childsafe policies and practices.