



21 November 2017

Dear Parents/Guardians

2018 TUITION FEES & STUDENT ALLOWANCES

The following information is provided to existing families to assist you with the **payment of your Tuition Fees** and also the current known position on **government allowances**.

As advised recently by the Finance & Risk Committee and endorsed by the Loreto Ballarat Limited Board, the fee structure for 2018 is as follows:

Years 7 and 8	\$6,395.00
Years 9 and 10	\$6,615.00
Years 11 and 12	\$7,030.00
ICT Levy	\$400.00
Maintenance Levy	\$460.00 per family

TUITION FEE

The tuition fee covers costs related to the College tuition, administration, subject levies, camps and excursions. The tuition fee does not cover optional aspects of the College's program, including individual music tuition, major national or international travel. These will be charged at various times throughout the year as appropriate.

As the Colleges continues the move towards greater use of technology by students and staff, there is an expectation for a significant reduction in printing as staff and students send documents electronically to each other. In 2013, the College introduced a number of multi-functional devices that are located throughout the College. These devices enable students to scan and print documents. The scanning is free; however printing limits have been established for students. Students will be allocated a \$15.00 allowance per semester and charged on the basis of 3 cents per page for black and white and 15 cents per page for colour. This would equate to printing 250 black and white and 50 colour pages per semester. If students exceed this allowance, they will be charged for additional use.

ICT LEVY

The ICT levy of \$400.00 per student was introduced in 2014 to fund the resources and infrastructure necessary for the delivery of quality education using digital technology. The levy also contributes towards the cost of providing each student with a digital device. Students are currently scheduled to receive a new device in Year 7 and again in Year 10.

TUITION FEES - PAYMENTS

In 2018, the tuition fee will again be charged as an **annual figure** and the first fee statement to be issued **and mailed** in late January will include the tuition fee charge for the year. Subsequent statements will be issued each month **via e-mail**.

Families have the option of paying the fees in full by the end of February and receiving a discount of \$250.00 per student, **OR** establishing a payment plan. The instalment payments can be on a weekly, fortnightly, monthly or quarterly basis, **with the fees to be paid in full by November 30, 2018**.

Instalment payments can be made using BPay, Direct Debit, Direct Credit and EFTPOS or by Cheque or cash. **Families are required to return the attached payment schedule, before December 8, 2017.**

If a payment schedule has not been completed and returned to the College, we will assume you are paying in full by the end of February 2018.

Families have a number of options available for the payment of Fees. In addition to payment by cheque or cash to the Finance Office, the following electronic options are available:

- **Direct Debit**
Loreto College is also able to directly debit your bank account. This is the preferred payment option for those parents who choose to enter into an agreement with the College to pay their tuition fees on a regular instalment basis. A direct debit request and service agreement is attached.
- **BPay**
Loreto College is registered under BPay. The biller code number (958835) and individual customer reference numbers are printed on the top right hand side of the account/statement. The use of BPay allows families to use credit card payments for fees.
- **EFTPOS**
The College can also accept EFTPOS payments in person or over the telephone. Please direct enquiries to the Finance team.
- **Direct Credit** payments are also acceptable, details below:
Account Name Loreto College Ballarat Operations Account
Bank ANZ Banking Group Ltd
Branch 927 Sturt Street Ballarat
BSB 013 516
Account 777010312
*It is important to include your **account number and surname** within any transferred information.*

NOTICE OF WITHDRAWAL

Parents are expected to provide one term written notice of their intention to withdraw a student from the school, otherwise a full term fees will be charged.

CAMPS, SPORTS AND EXCURSIONS FUND (CSEF)

In 2015, the Victorian Government introduced this fund for the following purpose:

“Every Victorian child should have access to the world of learning opportunities that exist beyond the classroom. The Camps, Sports and Excursions Fund will ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities.”

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF (\$225 per secondary school student). The allowance will be paid to the College to use towards expenses relating to camps, excursions, or sporting activities for the benefit of your child and deducted from your

tuition fee account. Applications close at the end of Term 2. Contact the College office to obtain a CSEF application form or download from www.education.vic.gov.au/csef.

STUDENT CONVEYANCE ALLOWANCE SYSTEM (SCAS)

The conveyance allowance is a form of financial assistance for parents/carers to transport children to and from school in rural and regional Victoria. Allowances are available for public transport, private car and private bus.

In some locations, students **are unable** to access free school buses. In these instances, students may receive a conveyance allowance to assist with travel costs.

Students may be eligible for a conveyance allowance when they:

- attend their closest government or appropriate non-government school/campus located outside the metropolitan conveyance boundary.
- reside 4.8km or more from that school/campus attended.

Further information on the SCAS is available through the Department of Education and Early Childhood Development (DEECD). Phone 1800 060 970 or from their website at:

<http://www.education.vic.gov.au/school/principals/spag/safety/pages/conveyance.aspx>

Yours sincerely



Mr Jeff Primmer
Business Manager