



## Loreto College Ballarat Network Online Services Agreement

### **Primary Purpose**

As a student at Loreto College, I accept that the aim of the Loreto College Computing facilities and online connection is for educational purposes. I must be able to demonstrate that any online use is a valid component of research to support my class work.

### **Use of Equipment**

I will respect the resources and equipment at Loreto College. Access to the internet is to be available equally to all, however, it is not a free resource, and requires care and respect of the equipment.

### **Responsibility**

I will accept full responsibility and liability for my actions when using the internet. Whilst all due care will be taken by Loreto College to ensure responsible use of the internet connection, all users will assume full liability, legal, financial or otherwise for their actions and use of their password access.

### **Ethics**

I will, when using email and the internet, avoid public criticism of other people or organisations and agree to identify myself in all correspondence. I will not masquerade as or misrepresent other users. I will respect the rights, privacy and property of others. If another person's work is to be used, I will properly acknowledge this in accordance with copyright regulations. I understand that copying files or passwords belonging to another user without permission may constitute plagiarism or theft.

### **Security**

I will make all efforts to keep my account, and personal information, secure. I will not publish personal details such as full names, telephone numbers or images. I will respect the rights, privacy and property of others.

### **Material Accessed**

I agree not to access inappropriate or illegal material through the Loreto College Internet connection. This includes, but is not limited to, items of an anti-social, terrorist, racist or pornographic nature, copyrighted music or video files. I understand that I will use technology to access and save information that will be stored locally but may also be stored, or saved, on servers that are located outside of Australia.

I accept that inappropriate behaviour, whilst accessing the College computers or other digital equipment, shall incur penalties. Loreto College reserves the right to terminate, suspend or otherwise limit network/internet access at any time as deemed necessary in their judgement.

I will not use Loreto College computer resources (laptops, desktops, iPads) to access social networking sites (such as Facebook) without expressed permission from Parents/Guardians (home) or Teachers, unless those social networking sites that have been approved by the College. It is the expectation of the College that where social networking sites are being used at school, these would be for educational use.

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*Please cut here & return bottom portion to Student Reception*

**Student Name:** \_\_\_\_\_

**Code:** \_\_\_\_\_

**HouseGroup:** \_\_\_\_\_

**Year:** \_\_\_\_\_

I have read, understood and will abide by the terms and conditions of the Loreto College Network Online Services Agreement relating to the networked resources, internet use and email. I also understand that any violation of this policy could result in loss of internet/email and other related privileges or further disciplinary actions which may necessarily involve action by law enforcement authorities.

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

### **Parent/Guardian Agreement:**

As a parent/guardian of this student, I have read the Terms and Conditions of the Loreto College Network Online Services Agreement relating to the networked resources, internet use and email. I understand that this access is for educational purposes, and whilst using these resources, students may encounter material that is outside of their stated purpose. I understand that direct supervision of a student's computer use is not always possible. I give my permission for my daughter to use the Loreto College networked resources, on the undertaking that they will not seek, or encourage the use of, material considered inappropriate by the College, as covered in this policy.

**Parent/Guardian Sign:** \_\_\_\_\_ **Contact Phone:** \_\_\_\_\_